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| Role Title: | **Arts & Crafts Volunteer** | |
| Location: | Jackson-Barstow House, 28 Thornbury Road, Uphill, BS23 4YQ | |
| Suggested Involvement: | Thursday 9.30am – 2.30pm | |
| Line Manager: | Day Hospice Team Lead – Stacy Gaynor (01934 432900) | |
| Purpose of role: | To assist the Day Hospice patients with a range of arts and crafts activities | |
| Main Tasks: | * On arrival sign in at Reception and then report to the Day Hospice Team lead * Wear name badges at all times so that patients know who you are. Please sign out in Reception when you leave * Choose an arts & crafts activity and help set up the materials in preparation for the session * Clean the materials used after the session and tidy the room. Store the materials in the appropriate area * Report any accidents, incidents or complaints immediately to Day Hospice Team Lead * Support the staff in providing a high standard of holistic care for those whose disease is unresponsive to curative treatment * Inform the staff to all aspects relating to patient needs or concerns * Ensure that time spent in Day Hospice is shared equally between patients * Maintain order and tidiness within the Hospice | |
| Experience and/or skills: | ***For this role, ideally you would****:*   * Have excellent communication skills * Be enthusiastic * Be creative and imaginative * Have a keen interest in arts and crafts * Be attentive * Be a good listener * Show empathy * Have a good sense of humour * Have an understanding of the Hospice environment | ***We ask all our volunteers to:***   * Be reliable * Have a warm, friendly, adaptable, caring approach * Be open-minded and tolerant of different lifestyles and values * Be able to work within personal and organisational boundaries |
| Induction and Training: | Induction and training with Line Manager  Statutory / Mandatory training as required for role  Orientation training session to be attended or Orientation film viewed | |
| Expenses: | All out of pocket expenses which are incurred when carrying out this volunteer role will be reimbursed in line with Weston Hospicecare’s Expenses Claim Policy. | |
| Practical considerations: | * This is a volunteer role with no contractual obligations. * This role is subject to a standard level DBS check. * Weston Hospicecare has a no smoking policy (Inc. vaping/e-cigarettes) throughout the organisation, including all retail locations and hospice vehicles. * Adhere to all health and safety and fire regulations and to co-operate with the charity in maintaining good standards of health and safety * Promote and sustain a responsible attitude towards equal opportunities and diversity within the charity. | |