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| Role Title: | **Arts & Crafts Volunteer** |
| Location: | Jackson-Barstow House, 28 Thornbury Road, Uphill, BS23 4YQ |
| Suggested Involvement: | Thursday 9.30am – 2.30pm |
| Line Manager: | Day Hospice Team Lead – Stacy Gaynor (01934 432900) |
| Purpose of role: | To assist the Day Hospice patients with a range of arts and crafts activities |
| Main Tasks: | * On arrival sign in at Reception and then report to the Day Hospice Team lead
* Wear name badges at all times so that patients know who you are. Please sign out in Reception when you leave
* Choose an arts & crafts activity and help set up the materials in preparation for the session
* Clean the materials used after the session and tidy the room. Store the materials in the appropriate area
* Report any accidents, incidents or complaints immediately to Day Hospice Team Lead
* Support the staff in providing a high standard of holistic care for those whose disease is unresponsive to curative treatment
* Inform the staff to all aspects relating to patient needs or concerns
* Ensure that time spent in Day Hospice is shared equally between patients
* Maintain order and tidiness within the Hospice
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| Experience and/or skills: | ***For this role, ideally you would****:** Have excellent communication skills
* Be enthusiastic
* Be creative and imaginative
* Have a keen interest in arts and crafts
* Be attentive
* Be a good listener
* Show empathy
* Have a good sense of humour
* Have an understanding of the Hospice environment
 | ***We ask all our volunteers to:**** Be reliable
* Have a warm, friendly, adaptable, caring approach
* Be open-minded and tolerant of different lifestyles and values
* Be able to work within personal and organisational boundaries
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| Induction and Training: | Induction and training with Line ManagerStatutory / Mandatory training as required for roleOrientation training session to be attended or Orientation film viewed |
| Expenses: | All out of pocket expenses which are incurred when carrying out this volunteer role will be reimbursed in line with Weston Hospicecare’s Expenses Claim Policy. |
| Practical considerations: | * This is a volunteer role with no contractual obligations.
* This role is subject to a standard level DBS check.
* Weston Hospicecare has a no smoking policy (Inc. vaping/e-cigarettes) throughout the organisation, including all retail locations and hospice vehicles.
* Adhere to all health and safety and fire regulations and to co-operate with the charity in maintaining good standards of health and safety
* Promote and sustain a responsible attitude towards equal opportunities and diversity within the charity.
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