

**SUMMARY OF TERMS OF EMPLOYMENT - DEPUTY STORE MANAGER – Devonshire Road**

SALARY:	Annual salary - £23,381 per annum, pro rata for part-time. Actual salary for 7.5 hours is £4,676.
PENSION:	You will be auto enrolled into the Hospice Group Personal Pension Scheme provided by Scottish Widows subject to eligibility criteria. The minimum employee contribution will be 5% and the employer contribution will be 3%.
HOLIDAY:	25 days plus 8 bank holidays; rising to 27 days after 5 years and 30 after 10 years.
SICK PAY:	We offer an Occupational Sick Pay scheme, as follows: <ul style="list-style-type: none"> <li>• During the first 12 months' of service – 1 weeks' full pay</li> <li>• 1 years' service to 3 years' service – 2 weeks' full pay and 2 weeks' half pay</li> <li>• 3 years' service to 5 years' service – 4 weeks' full pay and 4 weeks' half pay</li> <li>• 5 years' service to 10 years' service – 6 weeks' full pay and 6 weeks' half pay</li> <li>• Over 10 years' service – 8 weeks' full pay and 8 weeks' half pay</li> </ul>
OTHER BENEFITS:	<ul style="list-style-type: none"> <li>• Employee Assistance Programme offering 24-hour confidential counselling, advice and support</li> <li>• Employee savings scheme</li> <li>• Opportunities for challenge events &amp; fundraising</li> <li>• Subsidised bus travel with First Bus Commuter Travel Club</li> <li>• Free parking is available at some of our stores</li> </ul>
LOCATION:	Devonshire Road, Weston-super-Mare
HOURS:	7.5 hours per week over 1 day, includes weekend working and selected bank holidays
PROBATIONARY PERIOD:	This post is subject to a six week probationary period.
NOTICE PERIOD:	<p>During probationary period you will be entitled to receive, and required to give at least one weeks' written notice of termination.</p> <p>After successful completion of the probationary period you are entitled to receive, and required to give, at least one months' notice of termination, which must be in writing.</p>
DISCLOSURE & BARRING SERVICE ("DBS"):	Appointment to this role is subject to a satisfactory Enhanced DBS check for working with children.